

**OXFORD MAYOR AND COUNCIL
WORK SESSION
MONDAY, NOVEMBER 21, 2016 – 6:00 P.M.
CITY HALL
A G E N D A**

1. **Honorary Councilmember** – Councilmember Eady appointed Daniel Parson, Oxford College organic farm, as the Honorary Councilmember for December.
2. **Mayor’s Announcements**
3. **MEAG Mayors Summit** – Mayor Roseberry will report on the annual Mayors Summit held by the Municipal Electric Authority of Georgia.
4. **SPLOST 2017**- Mayor Roseberry will report on the discussions with the county and the cities in preparation for the SPLOST 2017 vote.
5. * **Signs for the Civil War Heritage Trail** – Steve Longcrier, executive director of the Georgia Civil War Heritage Trails will bring a couple of sample signs to the meeting. We are also working to get a sample sign post fabricated in time for the meeting.
6. **East Clark Street Development** – Robert Jordan, city engineer, will review the plans for the development of East Clark Street.
7. * **Safety Manual** – We have completed work on the city Safety Manual and will ask for Council approval at the December 5th meeting. Please see the attached Safety Manual.
8. * **Streets Resurfacing and Repair** – We have prepared a list of the ten streets in town in the most need of resurfacing along with a list of seven streets which need deep patching. We will prepare cost estimates and Council can review the top one or two for work with capital project funding in the spring.
9. **Downtown Development Authority** – We heard from Monica Callahan, DDA director for Madison, at the November Council meeting. The question now is whether we should go forward with the formation of a Downtown Development Authority or not.
10. * **6153 Emory Street** – We have received two bids to remove the house at 6153 Emory. The low bid is \$21,950. We will need to request a demolition permit from the City if Covington. We have attached both bids. Council has not decided whether to demolish this building or not. We will place it on the agenda for the December meeting and if we decide to go forward this is what it will cost.
11. **Cemetery Records** – To complete the cemetery records project we need to hire a temporary worker to key all the records into the new database.
12. * **Projects Status and Engineer’s Progress Reports** – Attached.

13. **Executive Session** – Real estate matters

*Attachments

ANNOUNCEMENTS

1. City Hall will be closed November 24 and 25 for the Thanksgiving holiday.
2. City Hall will be closed December 23 and 26 for the Christmas holiday.
3. Our annual employee meeting will be Tuesday, December 13.
4. **The State Environmental Protection Division has declared a Level 2 Drought Response for Newton County effective November 17, 2016.**